

**MSA Staff Service Fees**

| <b>Type of Service</b>   | <b>Costs</b>                      |
|--|-----------------------------------|
| Security and Parking<br>*events with more than 50 people in attendance will require security | Determined by actual costs to MSA |
| Technology support (general)   | Determined by actual costs to MSA |
| Teleconference Technology support  | Determined by actual costs to MSA |
| Interpreting   | Determined by actual costs to MSA |
| Housekeeping (if space needs cleaning after event)   | \$50                              |
| Kitchen Staff (if using kitchen)   | Determined by actual costs to MSA |
| Set-up or dismantling equipment (for large events)   | \$50                              |
| Set-up of chairs and tables (for small events hosting less than 50 people)                   | \$25                              |