

**Minnesota State Academies
Policy Table of Contents
01-30-2020**

100	SCHOOL DISTRICT	
102	Equal Education Opportunity	04-19-2018
110	Educational Excellence and Equity	04-19-2018
120	MSA Website and Social Media Accessibility	11-16-2017
120A	(Appendix) MN State Accessibility Standard	11-16-2017
121	Communication, Language, and Accessibility	06-27-2019
200	MINNESOTA STATE ACADEMIES BOARD	
202	MSA Board Officers and Meetings	04-25-2019
208	Development, Adoption and Implementation of Policies	06-12-2018
209	MSA Board Code of Conduct	04-25-2019
209A	(Appendix) Oath of Office	04-25-2019
209B	(Appendix) MSA Board Code of Conduct (form)	04-25-2019
210	MSA Board Conflict of Interest	04-25-2019
214	Out-of-State Travel by School Board Members	06-12-2018
300	ADMINISTRATION	
304	Academies Administrator (Supt.) Appointment, Duties, and Evaluation	01-24-2019
400	PERSONNEL	
401	Equal Employment Opportunity	06-12-2018
402	Disability Non-Discrimination	01-24-2019
404	Employment Background Checks	03-15-2018
404A	(Appendix) Criminal History Background Check (form)	03-15-2018
406	Data Protection Policy for Human Resources Systems	01-24-2019
406A	(Appendix) MMB Data Protection Policy for HR Systems	01-24-2019
410	Family and Medical Leave (FMLA)	06-27-2019
410A	(Appendix) MMB FMLA Policy	06-27-2019
412	Expense Reimbursement	06-29-2017
412A	(Appendix) MMB Expense Reimbursement	06-29-2017
413	Harassment and Violence	06-27-2019
413A	(Appendix) Reporting Form	06-27-2019
413.1	Sexual Harassment and Violence	08-23-2018
413.1A	(Appendix) MMB Sexual Harassment Policy	08-23-2018
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse	06-27-2019
415	Mandated Reporting of Maltreatment of Vulnerable Adults	06-27-2019
417	Chemical Use and Abuse	02-28-2019
418	Drug-Free Workplace/Drug-Free School	08-23-2018
418.1	Alcohol and Other Drug Use by State Employees	01-24-2019
418.1A	(Appendix) MMB Alcohol and Drug Use Policy	01-24-2019
419	Tobacco-Free Environment	04-19-2018
423	Employee-Student Relationships	10-18-2017

423A (Appendix) MSA Plan to Address Familial Relationships	10-18-2017
423B (Appendix) General Standards and Boundaries	10-18-2017
425 Staff Development	02-28-2019
426 Nepotism in Employment	10-18-2017
426A (Appendix) Plan to Address Supervisory Responsibility	10-18-2017
427 Workload Limits for Special Education/Special Teachers	03-28-2019
440 Reasonable Accommodations	04-19-2018
441 On-Call Coverage	04-25-2019
441A (Appendix) On Call Criteria	04-25-2019
442 Braille and Blind Awareness	01-24-2019
442A (Appendix) Braille and Blind Awareness Requirements	01-24-2019
443 Staff American Sign Language (ASL) Proficiency	06-12-2018
443A (Appendix) SLPI Description	06-12-2018
443B (Appendix) Staff SLPI Information and Tips	06-12-2018
443C (Appendix) SLPI Rating Scale	06-12-2018
443D (Appendix) Staff Rating by Position	06-12-2018
444 Driver's License and Record Checks	04-19-2018
444A (Appendix) Drivers License Review Authorization	04-19-2018
445 Respectful Workplace	08-23-2018
446 Payroll and Leave & Overtime Requests	04-25-2019
450 School Volunteer	11-16-2017
450A (Appendix) Volunteer Form	11-16-2017
450B (Appendix) Volunteer Confidentiality Agreement	11-16-2017
450C (Appendix) Volunteer Background Check Form	11-16-2017
451 Appropriate Use of Social Media	11-16-2017
455 Employee Code of Conduct	04-19-2018
455A (Appendix) COC Certification for Agency Heads/Managers	04-19-2018
455B (Appendix) COC certification for managers, supervisors, employees	04-19-2018
456 Temporary Teleworking	08-15-2019
456A (Appendix) Temporary Teleworking Agreement (form)	08-15-2019
500 STUDENTS	
501 School Weapons	03-15-2018
502 Search of Student Lockers, etc.	06-12-2018
506 Student Discipline	11-29-2018
512 School-Sponsored Student Publications and Activities	04-25-2019
514 Bullying Prohibition	06-27-2019
515 Protection and Privacy of Pupil Records	06-12-2018
516 Student Medication	04-25-2019
518 DNR-DNI Orders	03-15-2018
520 Participation in Research Projects and Student Surveys	06-12-2018
521 Student Disability Nondiscrimination	04-19-2018
521A (Appendix) Student Disability Discrimination (form)	04-19-2018
522 Student Sex Nondiscrimination	06-27-2019
522A (Appendix) Reporting Form	06-27-2019

524	Appropriate Use of Electronic Communication and Technology	06-27-2019
524A (Appendix)	Use of Personal Devices (form)	06-27-2019
524B (Appendix)	Category Objects for Web Filtering	06-27-2019
524C (Appendix)	Equipment Sign Out (form)	06-27-2019
524D (Appendix)	Student Communication and Technology Agreement	06-27-2019
524E (Appendix)	Employee Communication and Technology Agreement	06-27-2019
526	Hazing Prohibition	06-12-2018
531	Pledge of Allegiance	11-16-2017
532	Use of Peace Officer & Crisis Teams to Remove Students with IEPs...	06-12-2018
533	Wellness	06-29-2017
534P*	<i>Unpaid Meal Charges (Mandated Policy Not Applicable)</i>	10-18-2017
543	Crisis Prevention Intervention (CPI)	06-12-2018
546	Initial Admission and Placement	01-23-2020
600	EDUCATIONAL PROGRAMS	
601	School District Curriculum and Instruction Goals	06-27-2019
603	Curriculum Development	06-27-2019
606	Textbooks and Instructional Materials	06-27-2019
607	Organization of Grade Levels	06-27-2019
608	Instructional Services – Special Education	06-27-2019
614	State Mandated Tests	03-28-2019
616	School District System Accountability	11-29-2018
625	Inclement Weather	01-23-2020
700	NON-INSTRUCTIONAL OPERATIONS	
740	Special Expense / Outstate Travel	08-15-2019
741	Employee Activity Expenses	03-28-2019
742	Imprest Fund	08-23-2018
743	Petty Cash	08-23-2018
744	Fundraising	11-17-2016
745	Purchasing Card Use	06-29-2017
750	MN Resource Library Acquisition and Collection	03-28-2019
800	BUILDINGS AND SITES	
806	Crisis Management	06-12-2018
807	Health and Safety	08-23-2018
827	Naming of Buildings, Sites and Common Areas	02-16-2017
828	Key/Keycards	08-15-2019
900	SCHOOL & COMMUNITY RELATIONS	
902	Use of Facility and Equipment	11-17-2016
902A (Appendix)	Facility Use Rental Fees	11-17-2016
902B (Appendix)	Equipment Rental Fees	11-17-2016
902C (Appendix)	Fees for Staff Services	11-17-2016
902D (Appendix)	Facility Use Agreement Template	11-17-2016